



As you consider these questions, keep a few things in mind:

- **Keep the end goal in mind.**
- **Give *qualitative* (not quantitative) information.** It's best to start with questions, not answers; that's the best way to get to the heart of the matter and reduce the risk of missing the real issues. There's always more than one way to resolve a problem or create an outcome. If this is hard, list what you like or don't like in your house or in a place you used to live (and why you felt that way), or describe something you have seen at someone else's house. Give examples. Use as many descriptive words as you can.
- **Celebrate differences of opinion.** If there are differences of opinions amongst members of your household, document all of them. That way you can address everyone's concerns and create something that works for everyone.
- **Don't try to solve all of your problems,** just express your desires, even if they seem at odds with each other or impossible to obtain. Problem solving comes later in the process.
- **Don't be afraid** to think about what your "perfect world" would be like. Getting a clear picture of your dream home will help you to attain it.
- **Try to anticipate future needs or changes.** Think about the details that would accommodate you and you family now *and* for years to come.
- **Find examples of homes you like.** Consider images of particular details that you like, or ones that create a good mood or feeling, and maybe pictures that you are simply drawn to. The easiest way to organize and share ideas is with [Houzz](#) or [Pinterest](#).
- **Don't feel compelled to answer every question.** If a question is not relevant to your situation, just skip it.

The Pre-Design Questions:

Name _____

Email _____

Phone (_____) _____

Project Description (ie. new home, renovation, green, commercial etc.)

Project Location _____

Budget Range _____

Desired Schedule _____

1. What leisure time activities are important, do they take place in the house, on the property and/or what is required to support the activity?

2. What work activities are important, do they take place at home or on the property, and what is required to support the activities?

3. What other activities or needs are a priority, where do they take place, and what is required to support them? (For example, parenting, religion, entertaining, pets, or whatever activities are at the core of your daily, weekly or monthly life are important to uncover)

4. Is TV an important focus, an occasional activity, or not important at all?

5. Is music a focus, in the background, or not important at all?

6. Do you own any equipment that needs to be incorporated or planned for in any way?

7. Do you own any furniture or art items that need to be incorporated or planned for in any way?

8. Are there architectural styles that you like, are drawn to, or want to know more about?

9. Are your sensibilities formal, modern, casual, chic, country, minimalist, or a combination of styles?

10. Are there any special features that are important to you? (for example fireplace, cathedral ceiling, or sunroom)

11. Do you want any rooms or areas to convey a particular feeling, like calm or energizing?

12. Do you have a preference for hard-surface floors, area rugs, or wall-to-wall carpet?

13. Do you want window treatments? Are the window treatments decorative or for blocking light or view?

14. How long do you plan to own the home?

15. Are aging in place or ADA features required in the home?

16. If it is a primary home, do you spend long periods of time away from home, or is it almost always occupied?

17. What issues are central to bringing you to this point, and which is the highest priority?

18. Are there any health or wellness issues that concern you, such as air quality, mold, toxicity, the natural environment, special needs or future special needs?

19. Who will live in or use this house?

20. Do you enjoy cooking and spend a lot of time in the kitchen? Do you eat out most of the time?

21. Do you entertain a lot, occasionally, or almost never?

22. Do you presently have too much of one kind of space and/or not enough of another kind of space?

23. What is the quality of light you want to achieve? (for example, morning sun in the kitchen, dark at night in the bedroom, the ability to create different moods in the dining room)

24. What views are important, and what kind of connection do you want to establish to the outdoors?

25. What relationships between rooms and spaces are important? (for example, I want my office/meditation space tucked away and private; I want the kitchen open and adjacent to the family room; I want the guest space to seem private; I want the kids working on the computer where they can be monitored)

26. Do you have friends or family members who will stay for long periods of time?

27. How many Bedrooms would you like?

28. Do you need an Office or Study ?

29. Do you have, or anticipate in the future, an elderly family member living with you?

30. Do you need a formal Dining Room ?

31. Where in your house do people tend to gather and spend most of their time?

32. Are high ceilings important to you?

33. Do you have a clear picture of your present or future budget? Include details if possible.

34. Have you been prequalified by a lender?

35. What timeline constraints or concerns do you have?

36. Are there any natural features on your property that are important to view, enhance, protect, or experience in any way?

37. Are there any features on your property or abutting property that you want screened from view?

38. Are you aware of any problems with zoning, codes, neighbors, or anything else that may create an obstacle?

39. Are there any views that you want to achieve or avoid from any particular location or room?

40. Are any outbuildings part of the scope of work? (for example, guest house, barn, pool house, garden shed)

41. What transitional spaces are part of the scope of work or important to you? (for example, porch, deck, patio, covered walkway)

42. What outdoor spaces are part of the scope of work or important to you? (for example, swimming pool, tennis court, play area, or garden)

43. Are you interested in or concerned about curb appeal and/or resale value?

44. Have you built a house, renovated, or added on to a house before?
What was the experience like?

45. What concerns or fears do you have about building a home?

46. Do you prefer particular modes of communication? We use our online App to communicate and it can be modified to send you notices via email, text or both

47. How did you find out about Gafford Builders, INC. ?

48. What questions do you have for us?
